

March 8, 2018
Workshop Meeting

Meeting called to order as advertised and held in accordance with the Open Public Meetings Act.
Members present: Miletta, Sheppard, Bowman.

Brief discussion held regarding SPCA/Shelter issues. As Committee still has concerns with proposed contract, all agreed to pay the bill for March, but hold off on signing contract.

Clerk provided notice of NJDOT award, \$295,000 for Reconstruction of North Avenue, and Fralinger Engineering's proposal for survey/engineering/ design and preparation of specifications, lump sum fee of \$38,000. Mr. Sheppard suggested that Capital Fund in proposed budget in the amount of \$120,000 be specifically titled Engineering, North Avenue 38,000 and Construction of Public Works Building 82,000. Clerk will refer to Auditor. Mr. Miletta will meet with Engineer as he has questions regarding the road project.

Discussion held regarding acquisition of block 157 lots 68 and 69, to be constructed/dedicated as a roadway to provide access between tracts DeCarlo Tracts 67 and 65. It has been used as a cut-through for years. Solicitor Seeley will contact current property owner to determine if it could be purchased for a fair price, or if owners would be agreeable to a land swap.

Complaint received from Mrs. Chappel, 78 Saw Mill Road, regarding tree on Township property, hanging over her house. She has concerns that any heavy wind may cause limbs to fall on and damage her roof. George Ripper, Public Works was present and provided pictures of the tree. Mayor Bowman stated that he and Rick Brown, Beavers Tree Service will check it out.

Clerk provided quotes obtained by Recreation President Jason Ripper for purchase of lap top computer: Computers and Networks Unlimited 750.00, Lupton Enterprises 730.00 and Staples 459.99. Laptop will be purchased from Staples, motioned Miletta, seconded Sheppard, unanimous vote.

Clerk provided proposal for 60 month lease of Canon IR-4535i Digital System, 109.29 per month under State contract. Various models were considered, but employees agree that this model best fits their needs. Committee approved purchase, motioned Miletta, seconded Sheppard, unanimous vote.

Payment of approved vouchers authorized, motioned Sheppard, seconded Miletta, unanimous vote.

Clerk provided section of Personnel and Police Procedure regarding overtime. Committee will further review for proposed amendments regarding monetary compensation as opposed to compensatory time for Public Works employees, for snow removal and emergencies only.

Brief discussion held regarding Convenience Center Attendant position. Committee agreed that temporary employee should continue until a decision is made for permanent hire.

Clerk provided Solicitor Seeley with copy of deed for Lummis Lake, Block 155 Lot 29, which is currently for sale, provided by potential purchaser who stated that the deed indicates the Township is responsible for maintenance of dam. Mr. Seeley will review the deed and report back to the Committee his findings.

Mr. Sheppard instructed Clerk to contact auditor regarding proposed 120,000 capital appropriation in 2018 budget. Mr. Sheppard suggested that 38,000 be marked for engineering of North Avenue, and 82,000 for completion of Public Works building. Further consideration will be given upon introduction of the budget.

Mayor Bowman provided an update on SJ Gas Line extension project. He recently attended a meeting and learned that their intention is to come from the city of Millville, through Centre Grove and continue to hook into current service on Cedarville Road. With no additional business to discuss, meeting adjourned at 9:07 pm, motioned Miletta, seconded Sheppard.

Ruth Dawson, Clerk

Regular monthly meeting of the Lawrence Township Committee called to order as advertised, and held in accordance with the "Open Public Meetings Act". Members present: Miletta, Sheppard, Bowman.

Following the flag salute, minutes of the February 5th, 8th, 12th and 22nd meetings approved motioned Miletta, seconded Sheppard, unanimous vote. Reports for the month of February accepted, motioned Sheppard, seconded Miletta, unanimous vote.

Resolution 2018-24, Authorizing Inter-local Services Agreement with Maurice River Township for Certified Recycling Coordinator Services approved, motioned Miletta, seconded Sheppard, unanimous vote, fee for same to remain at \$250.00.

Resolution 2018-25, Confirmation that the Township of Lawrence Endorses the Submission of the 2017 Recycling Tonnage Grant Application, and designates K. Louann Karrer to file same approved, motioned Sheppard, seconded Miletta, unanimous vote.

Resolution 2018-26, Adopt Emergency Temporary Appropriation in the amount of \$392,748.70 approved, motioned Sheppard, seconded Miletta, unanimous vote.

Refund of Duplicate 1st Quarter Tax Installments to Corelogic, Block 49 Lot 1 and Block 202 Lot 67 approved, motioned Miletta, seconded Sheppard, unanimous vote.

Amendment to Shared Services Agreement between the Township and the CCIA Adding "Class B Recycling" approved, motioned Miletta, seconded Sheppard, unanimous vote.

Public Hearing Opened as Advertised, Ordinance No. 2018-406, An Ordinance Providing For The Salaries And Wages For The Employees and Officers of The Township of Lawrence. Receiving no public input, hearing closed and the Ordinance finally adopted, motioned Miletta, seconded Sheppard.

Amendment to Lawrence Township Personnel Policy & Procedure regarding overtime for Public Works Employees tabled for further consideration, motioned Sheppard, seconded Miletta, unanimous vote. Mr. Sheppard stated that currently Public Works employees earn comp time, which prohibits them from performing duties. A small amount of money will be included in budget for overtime pay for snow removal and emergencies only.

Committee Comments:

Regarding Street Light requested by resident of Mulford Ave. last month, Mayor Bowman announced that each Committeeman reviewed the situation, rode through in the dark and agreed that it was well lit. Mr. Sheppard stated that a light should be installed on pole located at exit for Senior Center. all agreed, clerk instructed to obtain a quote. Mayor Bowman also advised that he and Rick Brown, Beaver's Tree Service inspected tree on Saw Mill Rd., located on Township property that needs to be trimmed back as it hangs over a resident's property. Mr. Brown will provide a quote.

Mr. Miletta expressed concerns with exhaust pipes on EMS roof, which he said lean over and need to be shortened or stabilized. Committee will inspect and review.

Public Comments:

Lester Woody thanked the Committee for roof repair on Commodities Building done by Public Works employee. Did a great job, leak is fixed. Mr. Woody also questioned removal of Community Christmas tree located at point between Main & Franklin Streets. Mayor Bowman stated that Bill Truxton, Cumberland Tree Service advised that the tree was dead in the center when he strung Christmas Lights. Public Works employees removed the tree. Mr. Miletta stated that it came down fast, good job. Committee advised that the tree planted approximately 4 years ago has grown and will be lit in the future.

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Continued

With no additional public comments, floor closed and meeting adjourned at 7:55 pm, motioned Sheppard, seconded Miletta, unanimous vote.

Ruth Dawson, Clerk