

Meeting called to order as advertised and held in accordance with the Open Public Meetings Act.
Members present: Bowman, Sheppard, Miletta.

Following the flag salute, minutes of the September 6th and 10th meetings approved, motioned Sheppard, seconded Miletta. Reports for the month of September accepted, motioned Miletta, seconded Sheppard, unanimous vote.

Quotes for grinding and disposal of brush pile at Convenience Center reviewed:
Arbrisco Enterprises Inc. \$93,000.00 Gates Excavating No Quote SJAP Naturalink \$16,000.00
Motioned Sheppard, seconded Miletta, unanimous vote that job be awarded to SJAP Naturalink.

Resolution 2018-53, Authorizing cancellation of 2017 property tax on properties acquired by the Township approved, motioned Sheppard, seconded Miletta, unanimous vote.

Resolution 2018-54, Authorize refund of tax overpayment , created by Exempt Veteran Status granted, block 136 lot 23 approved, motioned Sheppard, seconded Miletta, unanimous vote.

Ordinance No. 2018-408, Bond Ordinance re-appropriating \$15,000 proceeds of obligations not needed for their original purpose, in order to provide for additional work for phase II of the Public Works Building Project approved on first reading motioned Miletta, seconded Sheppard, unanimous vote. Public hearing prior to further consideration for final adoption will take place at the regular meeting of November 8, 2018.

Mr. Sheppard instructed Clerk to prepare RFP for purchase and delivery of I-5 gravel needed for site work for addition to Public Works Building. A special meeting will be scheduled to review and possibly take action on the quotes, motioned Sheppard, seconded Miletta, unanimous vote.

Correspondence received from the Cumberland County Cooperative Purchasing System regarding purchase and delivery of rock salt reviewed. Award was made in November of 2017 to Chemical Equipment Labs of DE, Inc. with the option to renew two one year terms. The County took the option to renew for the first one year term commencing November 1, 2018 and terminating October 31, 2019. Price to remain at \$53.59 tinted and \$51.99 non-tinted. The Township will participate, motioned Miletta, seconded Sheppard, unanimous vote.

Resolution 2018-55, Confirming Land Sales approved motioned Sheppard, seconded Miletta, unanimous vote: Block 18 Lot 6 sold to Terri & John DelVicario, \$1,000.00 and Block 153 Lots 6 & 7 Sold to Victoria Solomon, \$3,000.00.

Clerk requested permission to research NJ Clean Energy Direct Install Program to hopefully assist in purchase and installation of new air conditioning units at Senior Center. Committee agreed.

Draft of shared services agreement between the Township and the County regarding replacement of storm water inlets and discharge pipe at the intersection of Main and Franklin Streets reviewed: The County and Township agree to share responsibility for the project, with the County providing labor and equipment, Township providing traffic control and all necessary materials, with materials being specified by the County. Solicitor Seeley stated that he met with County Solicitor and Engineer. Necessary easements have been prepared for the property owners involved. Materials can be purchased from the County at their cost. Mr. Sheppard stated that he would like to see a material list and cost analysis prior to approving agreement. Solicitor Seeley will reach out to Mr. Baker, County Solicitor for same. Further consideration may be given once cost analysis received and reviewed.

Brief discussion held regarding proposed lot line change between the Township, block 197 lot 45.01 and M & T Land Co., LLC, block 197 lot 45.02. The Fire Co. has had access to a well on lot 45.02 for many Year's through a gentlemen's agreement. There have been rumors that the property may have or may

Continued

be sold. Mayor Bowman spoke to a surveyor on the property and also the manager for the company. Both led him to believe that the business was sold, but not the land. Mayor Bowman and Mr. Miletta will both reach out to their contacts at M & T to determine ownership. Once ownership is determined contact will be made in an effort to move forward with discussion for a re-division.

Clerk advised that Alan Haaf, Haaf Refrigeration provided a verbal quote of \$800 - \$900 dollars for installation of a standalone temperature monitoring alarm system for Commodities freezer. In addition a new telephone line would have to be installed and maintained. Mr. Miletta suggested a flashing light temperature monitoring system that would need no phone line or require a monthly monitoring fee be considered. Mayor Bowman and Mr. Sheppard agreed. Clerk instructed to contact Gerard Reilly, Systems Electric to obtain a quote for same.

Payment of approved vouchers authorized, motioned Miletta, seconded Sheppard unanimous vote.

The CDC (Cumberland Development Corp.) recently announced that Trick or Treat will be observed by participating municipalities on Wednesday October 31st from 4-7 pm, committee agreed to participate, motioned Sheppard, seconded Miletta, unanimous vote.

A list of municipal court cases eligible for dismissal provided by CS Regional Court Administrator reviewed. The list for Lawrence contained 17 minor offenses that occurred between 1990-2002. Following the review, committee agreed they had no objections, and all 17 cases could be dismissed, approval granted, motioned Miletta, seconded Sheppard.

Brief discussion held regarding Historical Society Building. Committee had proposed to construct a pole barn at Senior Center site to relocate Historical Society. Carmela Walder, President then advised Mayor Bowman that the members opted to stay at present location, and requested that the building be turned over to the Historical Society. Mrs. Walder then a few days later reported to the Clerk that the members had changed their minds and for the Township Committee to wait to receive in writing what their intention is.

Floor opened for public comment. Receiving none, meeting adjourned at 8:32 pm, motioned Miletta, seconded Sheppard.

Ruth Dawson, Clerk

October 18, 2018
Special Meeting

A special meeting of the Lawrence Township Committee was called to order at 5:00 p.m. as advertised and held in accordance with the Open Public Meetings Act. Purpose of the meeting was to discuss with Construction Code Official requirement for a Certificate of Occupancy and to receive quotes for purchase and delivery of I-5 gravel.

Gordon Gross, Construction Code Official advised committee members that there is no Township Ordinance that specifies what is required for a Continued Certificate of Occupancy, and is concerned that failure to have an ordinance in place could be an issue for the Township if questioned. Kathy Rodman, Secretary for the Construction Office provided a CO check list that has been used in the past, which includes water and septic certificates from the Cumberland County Health Department. Mr. Gross advised that these certificates are a requirement of the Health Department, but local municipalities are not required by the State to enforce, realtors are. He also stated that the Health Dept. track's sales to enforce. Mr. Gross has no problem with continuing what has been done but requests the Committee adopt an ordinance establishing requirements. Committee agreed that an ordinance should be in place. Mr. Gross advised that a smoke certification is what's required by statute to issue CO, and provided a copy of same. Following discussion, committee members agreed that

a smoke certification should be used for transfer of property, but the CO Check list it items including water and septic certification should be required prior to occupancy. Clerk instructed to get copies of ordinances used in other towns. Further consideration will be given to preparation and adoption of ordinance.

Quotes received for purchase and delivery of I-5 gravel for Public Works Addition site reviewed:
Arbrisco Enterprises, Inc. \$19.50 /Ton Garrison Trucking - no quote submitted
Sorantino Express \$10.50 /Ton South State Materials- no quote submitted
Motioned Sheppard, seconded Miletta, unanimous vote that gravel be purchased from Sorantino Express.

Payment of Farm Credit East voucher approved, motioned Miletta, seconded Sheppard, unanimous vote.

With no further business to discuss, meeting adjourned at 6:10 p.m., motioned Sheppard, seconded Miletta.

Ruth Dawson, Clerk